

DLC MEETING – 11 SEPTEMBER 2008

Called to Order – 10:06 by Fedro

Review of Agenda - Zazueta

Approval of Minutes - Zazueta

Attending: Fedro Zazueta, Doug Johnson, Randy Graff, Linda Butson, Ron Thomas, Pamela Dickrell, ... Alecia Brown, Marilyn Roberts, Andy McCullough, Mark Reiger, Shelley Arlen, Susan White.

2008-2009 Priorities

Classroom response system used in CSE for participants to record votes. A worksheet list was distributed to remote participants. Questions were addressed to clarify the items on the list before prioritizing.

Results :

1) Enter the number of your top 5 priority items from higher to lower priority

RANK	TOPICS	Aggregated Count	Aggregated %
4	Program reports	6	10.34%
	Learning Objects	4	6.90%
	DLC as support group	4	6.90%
1	Pedagogy	10	17.24%
4	Integrating campus tools	6	10.34%
	Using organizational affiliations	4	6.90%
3	Faculty credit for on-line courses	7	12.07%
2	Academic integrity	9	15.52%
3	Secure Testing and authentication	7	12.07%
	Simulation	1	1.72%
		58	100.00%

Provost's Distance Learning Committee – Andy McCullough

- Committee made up of deans and/or designees as well as representatives from UF financial administration
- charge: recommend for adoption academic, administrative policies for self-funded courses (distance or local, synchronous or asynchronous)
- appropriate policies for self-funded courses that are part of the University's outreach
- recommendations:
 - Primary responsibility to rest with college that generates program
 - University exercises oversight through approval and auditing processes
 - revenues of programs should accrue to program with direct and indirect costs being considered and appropriate administration overhead ("tax") to be included. Tax level of 8% is recommended. Final amount of tax to be determined by RCM.
 - Responsibility Centered Management committee (RCM) is evaluating financials and financial recommendations are subject to RCM evaluation and integration. RCM is considering "tax rates" across campus and programs.
 - Overall: Recommendation is to continue current practices with some standardization and acknowledgment from university of value of self-funded programs.
 - Also recommend
- Timeline: report presented to deans on 12 September. After their input report will go to Provost. Implementation will follow at Provost discretion.
- Questions
 - Are there any connections to OIT reorganization? Indirect: Report recommends creation of an Office

of Academic Access to provide oversight for self-funded programs. Where this office might reside is up to Administration.

- What was the recommended “tax” rate. 8% subject
- What fees were considered? Fee structure was considered and is part of the draft; but these are very provisional, contingent upon deans, RCM, etc.

Area Reports

- HSC libraries hosted two distance learning forums with presentations from HSC programs.
- PPHP: In process of proposing MPH fully-online program. Proposal that interested parties put together two-hour workshops on what is being done in courses and programs for purposes of sharing to avoid “reinventing the wheel.”
- IFAS extension has integrated an Accordent course-capture system for recording classes for online courses and review. Also have a mobile unit for remote sites.
- Engineering has been focusing on developing graduate curricula and certificates to address re-training rather than degrees
- Smathers Library, like HSC libraries, preparing “Live Guides” for subject specific resource collections. Developed online tutorial for how to use Smathers Libraries.
- Business has put together an instructional design group that meets monthly. Will send info to group. Question: How are programs working on and with state catalog being developed by FDLC. What is the legal authority of doing self-funded or off-book courses? There is a fight going on between board of Governors and Legislature over this issue; which means “down the road” is unclear.
- Journalism/Communications has little DE presence; but Marilyn Roberts is interviewing tenure track faculty to determine level of interest and make recommendations about interest, direction, incentives, programs, etc.

Updates

- CMS Review committee
 - Two purposes:
 - 1) It's time for this to happen as part of routine review;
 - 2) There are major changes that will force conversion in 2-3 years.
 - Committee mandate will be to review CMS alternatives for the future.
 - Committee has been formed but has not yet met; first meeting in scheduling process
- CIO search
 - Frazier has been hired
 - 6 month – 1 year plan: “clean up” IT organization in preparation for a national CIO search.

Next Meeting: 9 October 2008

- Tentative time: 10:00 – 11:30
- Send agenda requests to Marie Willey (willey@ufl.edu)

Adjournment: 11:07

- Minutes and presentations online at <http://www.at.ufl.edu/dlc/>